

Lanark Primary School Parent Council Parent Council Meeting Minutes



Monday 6th October 2025 7:00pm
Online MS Teams Call

Item	Discussion	Actions
Attendees	LPS: Farah Crook (FC), Susan Hayes (SH), Marguerite Elkin (ME), Lisa Dunlop (LD), Jane Gracie (JG) PC: Kerry Freel (KF) – <i>in part</i>, Kimberley Philip (KP), Olivia Masters (OM), Alison Campbell (AC), Apologies: Nikki Strachan (NS), Lorraine Newbigging (LN), Helen Logan (HL), Kirstin Leitch (KL), Vicky Simpson (VS), Moira McMahon (MM)	
Welcome	OM welcomed everyone to the meeting. Minutes from the Parent Council meeting 1st of September 2025 proposed by AC, approved by KP.	
Head teacher's report	HT report from FC:  Head Teacher Report- Lanark Primary School & ELC Parent Council Monday 6th of October 2025 Participatory Budgeting (JG) The School would like the children and parents to be involved in this and to vote for one of the following: • Playground equipment, specifically more playground huts • School House Badges for every pupil • Maintaining a free School Trip for all children • Or, making Lockerbie Manor longer than the 2 evenings for the P7's (now reduced from the previous 5 evenings due to cost constraints)	

	Some of the children would like the sports play area to be 'done up', the teachers were impressed that they suggested 'saving up' to do this however this would cost a lot of money to complete and therefore not included in the survey. Miss Forbes will ask everyone coming past at Parents evening for their vote on the above 4 options and the children will vote in school. Parental Evenings Settling in reports have all been sent out for all LPS children and FC acknowledged thanks to the staff for still preparing and sending out these initial reports (as now not mandatory). 100% of appointments are now confirmed for parents evening! And only 10 parents remain not on Parent Portal which is fantastic. FC thanked the office team again for this positive result and engagement. Health & Wellbeing Survey for Children and Young People South Lanarkshire Council will be carrying out a Health and Wellbeing Survey for children and young people during November and December 2025. The purpose of the survey is to gain a better understanding of the health and wellbeing of children and young people across South Lanarkshire. The information gathered will be used to: ▪ Collect up-to-date information about children and young people's health and wellbeing. ▪ Ensure that the voices and experiences of children and young people are reflected in future planning and decision-making. ▪ Provide head teachers with useful insights to enhance the wellbeing support offered in schools.	
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	▪ Help ensure that local services continue to meet the needs of children and young people. The Council plans to repeat the survey in a few years' time to monitor changes and improvements in health and wellbeing over time. Pupils from Primary 5 to Secondary 6 will be invited to take part. South Lanarkshire Council encourages as many children and young people as possible to participate, to ensure that their views and experiences are well represented. The survey has been carefully and sensitively developed in consultation with a range of partners, including young people and parents. Information about the survey has now been shared with all parents and carers of P5–P7 pupils via Parents Portal, including: ▪ Information for parents and carers ▪ Privacy notice for parents and carers ▪ Information for pupils ▪ Privacy notice for pupils Parent/carer consent for participation is requested by 24 October 2025. Accessibility Strategy 2025-2028 The Accessibility Strategy for 2025-2028 is currently being updated by a group with representatives from across the council. SLC now seek the views of children, young people, and parent/carers. In addition, they ask that the information is shared with Parent Councils (see attachment). The Parent Council are asked to fill in the link below (will be shared in a separate email).  Farah Crook Head Teacher	ALL PC
Treasurer's report	Income:	

	• School Disco income £753.40 (similar to the last few years). • 50 Lucky Numbers sold totalling £500.00. This is down from the last few years (£620.00 last year and £650.00 the year before) but still gives a profit of £100.00. KL has allocated the numbers and will send the email out soon to all. Perhaps need to rethink the timing / advertising for next year. Our Accountant has approved last year's accounts (confirmed today) and has signed the report – KL to collect this when possible. Previously, the decision of the committee, was that we should move the account to the Royal Bank of Scotland for ease of access. This is still in progress but heading in the right direction and KL will hopefully have more of an update at the next meeting. If anyone is available to help at the Halloween Disco's then please let the school know – 23rd of October (usual timings). The P3-P5 is where the most help is required.	KL PC ALL
	Disclosure All nominated PC members are registered for Disclosure and all applications completed. Disclosure application and results completed for KF, OM, MM, KL and the results have been shared. AC awaiting new link from wrong email ID and KF to check with NS on her application progress.	

Fundraising	Gift Sale Date is set for Friday 28th Nov. Sunday 16th of November proposed as a possible gift sale preparation day. OM / KF to decide on the venue or create a jobs list. Last year sold out of £2.50 and £3.00 items - everyone is asked to look out for stock for the gift sale – please retain the receipt and the expenses can be claimed back. Home Bargains always good for stock. Mugs, Chocolate Oranges, candles etc. are all good ideas. HL to circulate the up-to-date stock spreadsheet. Wholesale Order – KP to check with HL for link for order. <u>Helpers</u> All Day Olivia Kimberley Moir? Afternoon Olivia's Mum Lorraine Newbigging OM to send an email out to all to request / confirm all helpers. Help will also be required on the Thursday beforehand – OM to also request helpers for this. OM to also request helpers via the Parent Council FB page. The PC have on previous years financially supported the ELC online panto – this year it will be Cinderella, provided by 'Digital Pantomime's for School.' Everyone voted that they were happy for	OM / KF ALL OM OM
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	this to be actioned again at a £90 cost. KL to transfer this amount into the school bank account. KL FC was contacted by Manor View Foundation Charity (charitable status) and asked if we were interested in an entire school Christmas Party at Cornhill (the usual bus will be allocated). South Lanarkshire Council are supportive of this and for FC to proceed 😊 The format will be a party and lunch – split into two halves of the school (mixed). This will be a lovely 'dress up' Christmas Party with all expenses paid! TOP SECRET! The PC all agreed that this was a fantastic opportunity for all the Children. Scot's Night – A Date for Diaries 11th of February.	
AOB	Scottish Opera: 100 kids allowed to participate SO working with the children and they put on a show (P5, P6, P7), every 3 years. This runs from January to June – SH has completed and submitted the form. Themed 'The Dragon of the Western Sea'. <i>We are still waiting to hear if this has been a successful application and if so then we can apply for the Longindale Grant (application every quarter).</i>	
	AOB FC as for discussion prior to the next meeting on how much the PC will put towards the Pantomime (£3.00 last year towards the £5.50 ticket).	
Next meeting date	3 rd November at 6.15pm at LPS.	