



Lanark Primary School & ELC Parent Council
Minutes from School Business Meeting
LPS Staff Room 6.15pm - 8pm
Monday 7th October 2019

1. Apologies

Michelle Barr, Karen Dobins, Kerry Freel

2. Minutes from 2.9.19 were approved

3. Financial Report

There is currently £4534.59 in the bank. £2000 has been transferred and £390 paid for the panto. ELC money is still to be transferred. Claire proposed and Jan seconded that we donate £1100 for Golden time equipment for the pupils.

4. Head Teacher's report

We started to discuss

5. Improvement planning

Miss Elkin Questionnaires were sent to P1 parents for feedback on their P1 transition. 19 parents responded. Overall there was very positive feedback. Responses will be evaluated and the school plan to send a "you said , we did" letter to parents.

6. PVG item from Connect newsletter

There was a lot of discussion about the upcoming consultation and what other PC s are doing. Farah confirmed that if we wish to get PGV it can be done through the school and those who would like this can contact her directly. Lone working risks were reiterated to those who were present at the meeting.

7. Fundraising

a. Gift Sale

- i. Wrapping paper distribution at next meeting.
 - ii. Date of Craft Making day 23rd November 1pm
- b. Scots night – discuss at next meeting instead?

c. Family night

We discussed the results of the FB survey. Shirley fed back that the Family Bingo Night was the most popular. Susan advised that we need a great bingo caller. We will do a bottles in a bag table, choc fondue and mocktails tables. Claire will look into whether a license is needed for alcohol.

d. Tea Towels

Tea towels project was discussed. Victoria suggested £4 per towel (as per company) and 3 for £10. Victoria will cut the squares 4 x4 cm and give to class teachers for them to ask pupils to draw the faces. We will not make the deadline for 28th October asked by the company but will try to get as close to as possible.

e. Bag packing Sat 26th October 10-2 at B and M

Farah will kindly send out letters of interest and consent to parents and will include a parent volunteer box on the form.

8. AOCB

Shirley noticed that there were no road signs advising drivers that there is a school in the vicinity. We spoke about installing barriers at the end of the path to prevent the children from running straight onto the road. Farah will take this forward with the road safety officers pupil group.

9. Dates of next meetings:

PC meeting 28th October

Making Christmas crafts at Shirley's house 23rd November 1pm.