

Lanark Primary School Parent Council Parent Council Meeting Minutes



Monday 4th September 2023 6:15pm
Lanark Primary School

Item	Discussion	Actions
Attendees	<p>LPS: Farah Crook (FC), Marguerite Elkin (ME), Melissa Ross (MS), Jane Gracie (JG)</p> <p>PC: Helen Logan (HL), Kimberley Philip (KP), Alison Campbell (AC), Gillian Thomson (GT), Kerry Freel (KF), Nikki Strachan (NS), Kirstin Leitch (KL)</p> <p>Apologies: Lorraine Newbigging, Iain Hughes, Vicky Simpson, Jan Towers</p>	
Welcome	<p>HL welcomed everyone to meeting.</p> <p>Minutes of the AGM on 22nd May 2023 were approved, proposed by HL, seconded by KF.</p>	
Head teacher's report	<p>FC welcomed everyone to the meeting and looks forward to working with the PC over the coming year to support the school and mover forward together.</p> <p>School Roll and Staffing</p> <p>Current roll for is 245 pupils with a further 32 in the ELC. The ELC is full with a waiting list.</p> <p>With Ms S. Hayes on maternity leave, JG and MR were officially welcomed to the meeting as Acting Principle Teachers and FC wished them well for the year ahead.</p> <p>FC welcomed a number of new staff members; Miss Ailie Leggate to P2 in room 3; Miss Montana Muir to P3 in room 4; Miss Aimee Jones to P5/4 in room 6 and Miss Chloe Lamarra to P7/6 in room 9. FC also welcomed Mrs Michelle Beveridge to the support staff.</p> <p>This year the classes consist of P1, P2, P2, P3, P4/3, P5/4, P5, P6, P6/7, P7. Mrs Dunlop, Mrs Ross and</p>	

	<p>Mrs Gracie will provide some extra support across Literacy, Numeracy and HWB throughout the school using some of our additionality for staffing this session.</p> <p>We have also welcomed new pupils across the school from P1-P7.</p> <p>Standards and Quality Report</p> <p>Standards and Quality Report 2022-2023 has been published on the LPS website, http://www.lanark-pri.s-lanark.sch.uk/images/Lanark_PS_ELC-Standards_Quality_22-23.pdf</p> <p>Some of the highlights of the report include: By June 2023 81% of P1, P4 and P7 learners (combined) were "on track" to achieve their appropriate level in reading (a 6% increase from our target of 75%).</p> <p>By June 2023 93% of P1 learners were "on-track" to achieve early level in writing, 80% of P4 learners "on track" to achieve first level in writing and 84% were "on track" to achieve second level in writing.</p> <p>Emotion Works has been going well and consistent language is now used throughout the school. This has also been shared in the newsletter and parents are encouraged to use similar language at home. Nurturing approach is strong within the school. Attachment principles are going to be worked on.</p> <p>Equity: Closing the attainment gap. Worked with learners and their families to reduce the number of learners with attendance less than 80%. Targeted learners to enhance their ability to regulate their own behaviour. Focussed on achieving attainment in numeracy, reading, writing, listening and talking.</p> <p>Other Items Discussed</p>	
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	<p>Carol McKenzie took up the post as the new Executive Director of Education Resources for SLC in June 2023.</p> <p>Budgets for the year have already been set. Funding constraints are being felt. Need to consider what activities can be attended out with the school, especially if transport is required.</p> <p>The resurfacing of the MUGA was due to be done prior to the covid-19 pandemic, however it looks likely that this will not be done any time soon.</p> <p>We may need to help more families to finance the P7 residential trip as more families struggle to pay for this.</p> <p>The PC hope to fundraise throughout the year to be able to support learners facing financial difficulties.</p> <p>The ELC were successful in receiving £1500 from Tesco for block play equipment with the blue token scheme. Many thanks to everyone that supported this.</p>																	
Treasurer's report	<p>KL delivered the Treasurer's report. Report prepared by KL and JT.</p> <p>Balance on 04/09/2023: £4904.08</p> <p>Scottish Opera have still to be paid which is £1080. LPS are awaiting an invoice from Scottish Opera for this.</p> <p>Withdrawals since last meeting:</p> <table><tr><td>£500</td><td>Neighbourly money sent to LPS</td></tr><tr><td>£500</td><td>PC donation to the school</td></tr><tr><td>£25</td><td>Lanimer donation to the LPS</td></tr><tr><td>£25</td><td>Refund of wrong payment</td></tr><tr><td>£80</td><td>Lucky numbers</td></tr><tr><td>£298</td><td>ALJ for Ties</td></tr><tr><td>£37.25</td><td>P7 Cards</td></tr><tr><td>£26.27</td><td>Gift Sale Purchases</td></tr></table>	£500	Neighbourly money sent to LPS	£500	PC donation to the school	£25	Lanimer donation to the LPS	£25	Refund of wrong payment	£80	Lucky numbers	£298	ALJ for Ties	£37.25	P7 Cards	£26.27	Gift Sale Purchases	
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	<p>Paid In: £413 Rainbow Raffle</p> <p>Commitments (for the rest of financial year: £100 ELC £360 Scottish Opera (per annum) £504 School App (amount is approx.) £300 Mugs £500 Panto contribution £40 Lottery renewal As required Hardship fund.</p>	
Fundraising	<p>School Disco</p> <p>Date is Thursday 7th Sept. Ticket sales going well. Many thanks to all the parents who have offered their time to help at the disco.</p> <p>Tesco, Rosemary in the Community, have donated some snacks and drinks. KP will purchase more if required.</p> <p>A "chill out" area is to be set up in the library area for any children that may feel overwhelmed in the disco. HL/KP to bring colouring pencils and colouring sheets. Some of the older children are going to help in this area, supervised by an adult.</p> <p>Lucky Numbers All members agreed to continue with lucky numbers again this year. KP will try to set up the google form and share via the school app ASAP. Closing date for entries to be 6pm on 6th October.</p> <p>Gift Sale All members agreed to continue the gift sale this year after last year's success. Date set for Friday 1st December. Proposed date for gift sale preparations is Sunday 26th Nov. Please put these dates in your diary if you can help. KL's mum has already started preparing the chocolate orange covers.</p>	

	<p>Other Fundraising ideas</p> <p>The group discussed other possible fundraising events. An evening event was discussed, e.g. race night, bingo. It was discussed whether a parents event or a family even would be more successful. Also discussed doing a charity walk, cycle etc. It was agreed to do a poll on the PC facebook page to see what would be most popular. Also discussed what time of year might be most desirable and it was agreed that March may be the most suitable for an evening event.</p>	
AOCB	<p>HL let everyone know that the PC Insurance has been renewed by SLC with Keegan and Pennykid Insurance Brokers and this covers all PC activities.</p> <p>KP has still not heard back from SLC following her email about the lack of safety barriers surrounding the school. It was agreed that she should recontact them in the first instance and then consider contacting the local councillor for advice on the matter.</p> <p>MR let us know that Laura Cruickshanks, School Co-ordinator from Living Street, has been working with SLC on active travel to school and may be interested in discussing how she could help.</p> <p>KP asked office bearers if they wished her to put the PC email address as the contact detail for them with SLC, who have requested this information for all office bearers. They agreed that the PC email address was the most appropriate.</p>	
Next meeting date	2 nd Oct at 7pm online via Microsoft Teams.	