

# Lanark Primary ELC Newsletter

# <u>August 2019</u>

We hope you all enjoyed a lovely, relaxing summer break! We would like to offer a warm welcome back to last session's returning children and their families, and look forward to welcoming our 'new starts' this week and over the course of the session. This is an exciting time for us here at Lanark Primary ELC, as this academic year sees changes to our sessions as we move towards implementing the Scottish Government's 1140 hours. We look forward to the exciting year ahead and working in partnership with all parents and carers.

As always, if you have any concerns or issues, please do not hesitate to speak to any member of our team.

The Staff Team



# ELC Staffing

We would like to offer a warm welcome to two new full-time members of staff who have joined our fabulous team, Miss Chantelle Geddes and Miss Sophie Walker. We are delighted to have them with us at such an exciting time in our ELC!

Our Staff Team consists of:

Head Teacher - Mrs Crook Depute Head Teacher - Miss Elkin ELC Teacher - Mrs Bryce (formerly Miss Raeside) ELC Team Leader - Mrs Lyons Early Years Practitioners/Key Workers - Miss Graham (Mon to Thurs) Mrs Yellop (Fri) Mrs Anis (Mon, Tues) Mrs MacKenzie (Wed PM, Thurs, Fri) Miss Geddes

Miss Walker

We work together as a team in order to provide a high quality early learning experience for your child, helping them to achieve their full potential.



## New ELC Session Times

Our pupils have now been allocated one of three sessions in the playroom by SLC: Start of the Week (SW) -full days Monday and Tuesday (8.45am-2.45pm) including lunch -Wednesday AM (8.45am-11.55am) no lunch

End of the Week (EW) -Wednesday PM (1pm-4.10pm) no lunch

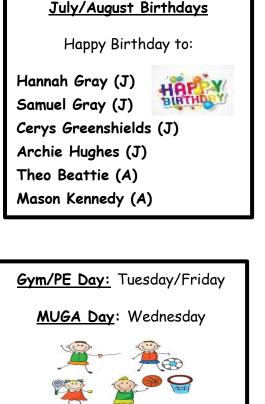
-full days Thursday and Friday (8.45-2.45pm) including lunch

Up to 1140 Hours- full days Monday to Friday 8.45am-2.45pm including lunch

Our car park is very busy around 9am and 3pm with school drop-offs and pick-ups, and many of our parents/carers have school age children. Taking this into consideration, we are opening our doors at 8:45am every day and 2:45pm (M/Tu/Th/F) and 11:45am/4:00pm on Wednesdays. Please endeavour to drop off and pick up at these times. Should you need to collect your child earlier than their session end time, please inform a member of staff at drop-off time. We have added a new column to the sign in page asking you to note the name of the person picking up your child for health and safety reasons.

On entering/leaving the ELC, please sign your child in/out. We encourage you to come into the playroom with your child as they sign themselves in, then at home time to pick them up. This will give you the opportunity to speak with a member of staff should you need to.

Thank you for your continued support.



### Clothing/Indoor Shoes

We would respectfully ask that you change your child's shoes at the start of each session into their soft indoor shoes, placing their outdoor shoes in the shoe box (dookit).

Please help us by writing your child's name on <u>all</u>items of clothing and shoes, this ensures no items get lost.

We would also ask that your child keeps a change of clothes in their small bag, which is kept in the cloakroom, in case they need a change during the session.

If your child currently wears nappies or pull-ups, we would be grateful if you could supply the ELC with nappies/pull ups and wipes, so that they can be placed in your child's individual box within the changing area for use as required.

Thank you.



#### New Groupings

Due to the changes to the ELC session times and our increase in staff members, there will now be four coloured groups- red, yellow, green and orange. Over the next few weeks, staff will be observing the children closely before placing them in a group, this may mean a change of key worker or group for our returning pupils. We will inform all parents/carers of their child's group and key worker in due course.

#### <u>Lunches</u>



Your child will receive a free healthy lunch when they are in full days. Menus have already been issued and can also be accessed on our website. It will always be displayed above the sign in folders. The menus provided encourage children to eat healthy food and they include nutritional information in line with the Schools (Nutrition and Health Promotion)(Scotland) Act 2007. Please note, our menus may be subject to change due to availability of produce from suppliers.

We have added a new column to the sign in page asking you to note your child's choice of lunch for the day. We have been very impressed with the children so far during lunchtimes!

<u>**Reminder:**</u> Please remember to check your child's tray every day for letters, completed work etc.

**Diary Dates** 

#### <u>Snack Money</u>

Our pupils will continue to have daily healthy snacks, one in the morning and one in the afternoon. Our pupils will be taking more responsibility for the organisation of snack this session, buying and preparing it.

We kindly ask for £3 snack money donation every week. As we are a non-cash establishment, this should be paid through our ParentPay online system. Please speak with Mrs Lyons, our team leader, if you have lost your login details or need to be set up. Thank you for your support.

New Pupils	<b>Tuesday 27<sup>th</sup> August</b> - New Pupils for
	'Start of the Week' session commence
	Wednesday 28 <sup>th</sup> August (PM) - New Pupils
	for 'End of the Week' session commence
Parent Council Meeting	Monday 2 <sup>nd</sup> September at 6:15pm-8pm
	(school staffroom)
'See Your Child at Play' Day	Friday 20 <sup>th</sup> September at 1.45pm (End of
	Week pupils)
	Monday 23 <sup>rd</sup> September at 2pm (Start of
	Week pupils)
HOLIDAY	Friday 27 <sup>th</sup> /Monday 30th September